

**OLDHAM COUNTY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MEETING MINUTES**  
6:00 pm, May 16, 2019  
Main Library, 308 Yager Avenue, LaGrange, KY 40031

**Call to Order:**

The May 2019 regular meeting of the Oldham County Public Library Board of Trustees was called to order at 6:00 p.m., on Thursday, May 16, 2019 by Jennifer Proud at the Main Library of the Oldham County Public Library system.

**Attendance:** Trustees present were Virginia Brown, Lonnie Hardin, Jennifer Proud, Amanda Ross and David Hutchinson. A quorum was present. Also present was Library Director Jessica Powell.

**Public Comment:** None.

**Consent Agenda:**

David Hutchinson moved to approve the Minutes from the April 2019 Board Meeting. Virginia Brown seconded and the motion passed unanimously.

Virginia Brown moved to approve the April 2019 Financial Reports & Payment Voucher. Amanda Ross seconded and the motion passed unanimously.

**Director's Report**

Jessica Powell reported that a staff member at Mahan suffered a family emergency and that the branch was now down one full time and two part time employees. Hiring for one of the part time positions is underway. Susan Bunting was selected by the hiring committee (Mary M.-Asst. Director, Julie W.-South Branch Manager, Lisa B.-Mahan Staff Rep., and Jessica P.-Director) to be the new Branch Manager at Mahan, but will not be able to start in the role till Aug. 15 due to her current responsibilities in the Summer Reading Program.

Jessica reported that she, Mary M., and Paul, had an initial meeting with Carman Landscape Engineering to begin working on a solution to the staff parking lot issues. She also reported that Mart M. was working on submitting the permit for the new mezzanine stairs.

Staff Day was well attended and Jessica received positive feedback from the attendees.

Board members were presented with advertising materials for the 2019 Summer Reading Program and were encouraged to volunteer for the June 1 kick-off celebration.

Jessica reported that she is working on the Personnel Policies Manual including a revised salary schedule using the midpoint raise system. She expects to have it to the board with plenty of time to review prior to the meeting.

### **Unfinished Business**

1. David Hutchinson moved to go into closed session citing KRS 61.810(1)(b) at 6:20 p.m. Lonnie Hardin seconded and the motion passed unanimously.
2. David Hutchison moved to end the closed session at 6:27 p.m. Jennifer Proud seconded the motion and the closed session ended at 6:27 p.m. No action was taken in closed session.

### **New Business**

1. Virginia Brown moved that the library offer the two health insurance renewal options from Humana (KY AGHDHP 19 Opt 1 CHC and KY Simplicity PPO 19 Opt 1 CHC) which represent an estimated 10.7% cost increase. Lonnie Hardin seconded the motion and the motion passed unanimously.
2. David Hutchinson moved to adopt the FY19/20 budget as presented. Virginia Brown seconded and the motion passed unanimously.

**Communications:** None

**Adjourn:** The meeting was adjourned at 6:35 p.m.

The next regularly scheduled meeting will be held June 20, 2019 at 6 p.m.