

**OLDHAM COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
SPECIAL CALLED MEETING MINUTES**

6:00 pm, June 20, 2019

Main Library, 308 Yager Avenue, LaGrange, KY 40031

Call to Order:

The June 2019 regular meeting of the Oldham County Public Library Board of Trustees was called to order at 6:03 p.m., on Thursday, June 20, 2019 by Jennifer Proud at the Main Library of the Oldham County Public Library system.

Attendance: Trustees present were: Virginia Brown, Lonnie Hardin, Jennifer Proud, and Amanda Ross. Members absent were: David Hutchinson. A quorum was present. Also present was Library Director Jessica Powell.

Public Comment: None.

Consent Agenda:

Virginia Brown moved to approve the Minutes from the May 2019 Board Meeting. Lonnie Hardin seconded and the motion passed unanimously.

Lonnie Hardin moved to approve the May 2019 Financial Reports & Payment Voucher. Amanda Ross seconded and the motion passed unanimously.

Director's Report

Jessica Powell reported that:

- Mulch has been ordered for the Main branch and a company had been called to make sure the sprinkler system is maintaining its charge.
- The South branch is working to obtain a quote to fill in some of the holes on the property there and to find a way to better mark the culvert barrier since a car had recently gotten stuck on it.
- Summer Reading is going great but unfortunately two of the Wonder Wheels performances had been rained out, which will affect attendance numbers for the month of June.
- Personnel Policies will be sent to the library's labor lawyer before the July meeting.
- KYWired was on the property at Main and caused great confusion for the staff again.
- A patron complained again about internet speeds at the South branch which upon investigation revealed an error by Spectrum that was throttling speeds at that location. It was fixed by Spectrum and LibSynergy.
- She provided Ms. Wojnicki with a list of books already ordered and those that were in the queue to be added in the new budget year.
- She would be attending the ALA Conference in Washington. D.C. the following day.
- The board may need to schedule a special meeting for the month of July depending on when official tax rates arrive from KDLA.

Unfinished Business

1. Jennifer Proud moved to go into closed session citing KRS 61.810(1)(b) at 6:16 p.m. Virginia Brown seconded and the motion passed unanimously.
2. Jennifer Proud moved to end the closed session at 6:17 p.m. Lonnie Hardin seconded the motion and the closed session ended at 6:17 p.m. No action was taken in closed session.

New Business

1. Jennifer Proud moved that the library open a credit line with Amazon, including appropriate spending controls for staff with purchasing powers. Amanda Ross seconded and the motion passed unanimously.
2. Amanda Ross moved that people employed in business that were physically located in Oldham County should be able to obtain OCPL library cards without being charged an out-of-county/non-resident fee. Virginia Brown seconded and the motion passed unanimously.
3. Virginia Brown moved to approve the midpoint raise system and salary schedule as presented. Lonnie Hardin seconded and the motion passed unanimously.
4. Virginia Brown moved to approve raises for the staff (with the exception of the Director, whose salary is decided at his/her hire date anniversary) at 3% of the newly adopted midpoint schedule for all eligible staff members. Jennifer Proud seconded and the motion passed unanimously.
5. Virginia Brown moved to spend up to \$12,000 on improvements to the physical appearance of the interior of the Mahan branch, including new shelving. Amanda Ross seconded and the motion passed unanimously.
6. Virginia Brown moved to approve the final budget revision for FY 2018/2019. Jennifer Proud seconded and the motion carried unanimously.

Communications: None

Adjourn: The meeting was adjourned at 7:14 p.m.

The next regularly scheduled meeting will be held July 18, 2019 at 6 p.m.