

**OLDHAM COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES  
Main Library 308 Yager Avenue LaGrange, KY 40031  
6:30 pm August 10, 2017**

**Call to Order**

The August 2017 meeting of the Oldham County Public Library Board of Trustees was called to order at 6:30 pm, August 10, 2017 by President Sallie Haynes at the Main Library of the Oldham County Public Library system. Trustees present were Sallie Haynes, Lonnie Hardin, Virginia Brown, David Hutchinson, and Jennifer Proud. Also present was Library Director Sandra Causey. Chris Bischoff attended as KDLA Regional Librarian. Assistant Library Director Mary Mielczarek acted as recorder.

**Invitation for Public Comment**

No members of the public in attendance.

**Consent Agenda**

David Hutchinson made a motion to approve the Board Meeting Minutes for June 8, 2017 and July 13, 2017, seconded by Sallie Haynes. The Board Meeting Minutes for June 8, 2017 and July 13, 2017 were approved.

Jennifer Proud made a motion to approve the Financial Reports and Payment Voucher for July 2017 and was seconded by Sallie Haynes. The Financial Reports and Payment Voucher for July 2017 were approved.

**New Business**

David Hutchinson made a motion to accept the 4.1% compensating rate as the Library Tax Rate for FY1718, seconded by Sallie Haynes. The tax rate was accepted. The Director will present the tax rate at the Fiscal Court meeting Tuesday, August 15, 2017 at 2 pm.

Jennifer Proud made a motion to close the Library on Monday, December 25, 2017 and January 1, 2018 and have Sunday, December 24, 2017 and Sunday, December 31, 2017 as floating holidays, seconded by David Hutchinson. The motion passed.

The Board has received one qualifying letter of interest and resume from an individual interested in serving on the Board. The Board will continue to seek out additional interested candidates to present to Judge Voegelé for selection when Sallie Haynes' term expires.

The Director will develop a computer evaluation and replacement schedule and begin seeking quotes for periodic computer replacement beginning with replacing the public computers.

**Old Business**

Secretary Jennifer Proud made a motion to go into closed session under KRS 61.810(1)(b) to discuss property acquisition in Goshen, seconded by David Hutchinson. The Board, the Library Director, the Assistant Library Director, and Chris Bischoff went into closed session at 6:50 pm.

David Hutchinson made a motion to come back into open session, seconded by Sallie Haynes. The Board and the Library Director came back into open session at 7:06 pm. No action was taken in closed session.

Virginia Brown made a motion to accept the Director’s recommendations regarding carpet and upholstered furniture maintenance for the Main Library, seconded by Lonnie Hardin. The motion passed.

Virginia Brown made a motion to engage Michelle Turner to counsel the Library on employment matters, including employment policies, and to sign her proposed engagement letter. This was seconded by David Hutchinson. The motion passed.

The Director will seek quotes to have the geothermal HVAC evaluated. The rainwater catchment system was not discussed.

**Director’s Report**

**Communications**

No communications to report.

**Adjourn**

David Hutchinson made a motion to adjourn the meeting, seconded by Virginia Brown. The meeting was adjourned at 7:32 pm.

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President

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Secretary

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Date Approved