



Meeting of the Library Board of Trustees  
Main Library, 308 Yager Avenue, LaGrange, KY 40031  
6:30 pm, April 13, 2017

## AGENDA

### **Opening:**

### **Call to Order:**

Attendance:

Review Agenda for additions or changes.

### **Invitation for Public Comment:**

### **Consent Agenda:**

Approval of minutes from the meeting of March 16, 2017

Approval of the Financial Reports & Payment Voucher for March, 2017.

### **New Business**

1. New Director Search / Nelda Moore
2. Budget questions regarding personnel

### **Old Business**

1. Schedule financial advisors' presentations
2. Revised policies for review

### **Director's Report**

3. Discussion of 2017 Patron Survey results

### **KDLA Report / Chris Bischoff**

### **Communications**

**Adjourn: Next meeting May 11, 2017**

**OLDHAM COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

6:30 pm, April 13, 2017  
Main Library 308 Yager Avenue LaGrange, KY 40031

**Call to Order**

The April, 2017, meeting of the Oldham County Public Library Board of Trustees was called to order at 6:25 pm by President Sallie Haynes at the Main Library of the Oldham County Public Library system. Trustees present were Virginia Brown, David Hutchinson, Jennifer Proud, and Lonnie Hardin. Also present was Library Director Susan Eubank.

**Invitation for Public Comment:**

No public in attendance.

**Consent Agenda**

A motion to approve the minutes of the March 16, 2017 meeting with one correction was made by Sallie Haynes and seconded by Virginia Brown. The minutes of the March, 2017 meeting were approved and will be signed at the May meeting.

A motion to approve the Financial Reports & Payment Voucher for March, 2017 was made by Virginia Brown and seconded by Sallie Haynes. The Financial Reports & Payment Voucher for March, 2017, was approved.

**New Business**

As the time for collecting applicants for a new director is over on April 30<sup>th</sup>, Consultant Nelda Moore reported that several applications have been received. She presented a packet of resumes and cover letters for each member of the Board. Following discussion a date of Monday, May 15<sup>th</sup> was decided on for interviews. The interviews will begin at 9 am. Ms. Moore will facilitate the interviews with entire Board participation.

The Board advised the Library Director to work toward merit raises for professional and full time staff and to factor an “across the board” percentage raise for the part time staff.

A motion to approve a Letter of Intent regarding a potential donation to the Library and authorizing the president to sign the same was made by Jennifer Proud and seconded by Virginia Brown. The motion passed.

**Old Business**

The Director will contact Hilliard Lyons (Chip Sutherland) and Compass Municipal Advisors (R.J. Palmer and Keith Brock) regarding setting up presentations after a new Director is hired and the Goshen project moves into a planning stage.

Three Personnel policies concerning Compensatory Time, Education Reimbursement for employees and a Work Schedule Policy were tabled until an employment lawyer can advise as to their legal wording and description.

**Director’s Report**

Director Susan Eubank distributed results of the recent survey that was held from January 1<sup>st</sup> to March 30<sup>th</sup>.

**Report from KDLA:**

The Regional KDLA Representative was not present but sent a report that was distributed to each member of the Board.

**Communications**

None.

**Adjourn**

A motion to adjourn the meeting was made by David Hutchinson and seconded by Lonnie Hardin. The meeting was adjourned at 7:45 pm.

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President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date Approved

**Adjourn**

A motion to adjourn the meeting was made by David Hutchinson and seconded by Lonnie Hardin. The meeting was adjourned at 7:45 pm.