



Meeting of the Library Board of Trustees  
Main Library, 308 Yager Avenue, LaGrange, KY 40031  
6:30 pm, January 12, 2017

## AGENDA

### **Opening:**

### **Call to Order:**

Attendance:

Review Agenda for additions or changes

### **Invitation for Public Comment:**

### **Consent Agenda:**

Approval of minutes from the meeting of December 8, 2016

Approval of the Financial Reports & Payment Voucher for December, 2016.

### **New Business**

1. Permission for South East Christian Church to use Library parking lot for overflow parking on occasional Sundays.
2. Policy Revisions
  - a. Compensatory time policy revision.
  - b. Certification policy review
2. Signature for Memorandum of Agreement for 2017 (The initial PLFC Grant Money for the Main Library.)
3. Request a financial review from Chris Bowling of Civic Finance concerning what we will need to begin construction project without the PLFC Grant.

### **Old Business**

1. Nelda Moore Consulting – “Hiring a Library Director”

### **Director’s Report**

### **KDLA Report / Chris Bischoff**

### **Communications**

**Adjourn: Next meeting February 9, 2017**

**OLDHAM COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

6:30 pm, January 12, 2017  
Main Library 308 Yager Avenue LaGrange, KY 40031

**Call to Order**

The January 2017, meeting of the Oldham County Public Library Board of Trustees was called to order at 6:30 pm by President Sallie Haynes at the Main Library of the Oldham County Public Library system. Trustees present were Virginia Brown, David Hutchinson, Jennifer Proud, and Lonnie Hardin. Chris Bischoff attended as Regional Librarian. Also present was Library Director Susan Eubank. Assistant Library Director Mary Mielczarek acted as recorder.

**Invitation for Public Comment:**

No public in attendance.

**Consent Agenda**

A motion to approve the minutes of the December 8, 2016 meeting was made by Lonnie Hardin and seconded by David Hutchinson. The minutes of the December 8, 2016 meeting were approved. A motion to approve the Financial Reports & Payment Voucher for December, 2016, was made by Virginia Brown and seconded by Lonnie Hardin. The Financial Reports & Payment Voucher for December, 2016 was approved.

**New Business**

A motion to allow the South East Christian Church to use the Library parking lot for overflow parking on occasional Sundays contingent upon a 2 million dollar insurance policy with the Library as a named insured, and contingent upon the Library being closed on Sundays, was made by Lonnie Hardin and seconded by Virginia Brown. The permission was granted. President Sallie Haynes will compose a contract to be presented at the next Board meeting.

Several policy revisions were tabled until the February meeting.

The Director presented for signature the Memorandum of Agreement for 2017 (The initial PLFC Grant Money for the Main Library.) A motion to renew by signature the Memorandum of Agreement for 2017 was made by Virginia Brown and Sallie Haynes. The Memorandum was renewed and signed.

**Old Business**

A motion to hire Nelda Moore Consulting to assist the Library in the hiring of a new Library Director pursuant to her proposal was made by Jennifer Proud and seconded by David Hutchinson. The proposal was accepted.

**Director's Report**

The Director reported that the Library received the first State Aid Payment on Dec. 8 for \$18,627.00. The most successful Book Fair the Library has ever had with Barnes & Noble netted credit of \$755.16 that can be used towards any purchase made in the store or online. The Library will use the Book Fair coupon to purchase some computer coding games for children. Coding games contribute to the Library's STEM curriculum.

Ms. Eubank also handed out copies of the Oldham County Public Library Patron Survey. The survey is on-line on the web page and available at the desks of each library.

The Director also has received the employer contribution rates for FY 2017-2018 for County Employees Retirement system, non-hazardous. The Library will be paying a combined percentage rate of 19.18%. (14.48% for pension and 4.70% for insurance). Current year is 18.68%.

On the Legislative front Director Eubank discussed a proposed bill in the state legislature that deals with the appointment of Library trustees and basically allows the Judge Executive to choose whomever they like if the Judge considers the names submitted to him as “unsuitable.”

**Report from KDLA:**

Regional Librarian Chris Bischoff reported on KDLA activities.

**Communications**

There were no communications.

**Adjourn**

A motion to adjourn the meeting was made by David Hutchinson and seconded by Lonnie Hardin. The meeting was adjourned at 7:15 pm.