



Meeting of The Library Board of Trustees  
6:30 pm, July 14, 2016  
Main Library 308 Yager Avenue LaGrange, KY 40031

## AGENDA

### **Opening**

Call to Order:

Attendance:

Review Agenda for any changes.

### **Invitation for Public Comment:**

### **Consent Agenda**

Approval of minutes from the meeting of June 9, 2016

Approval of the Financial Reports & Payment Voucher for June, 2016.

### **New Business**

1. Setting the Tax Rate for FY 2017
2. Determine Director's raise
3. FLSA changes to 40-hour work week
4. Board meeting change of date for September

### **Old Business**

1. Documents from Christian Juckett of Rubin Hays Law Firm to be accepted
2. The bond sale is rescheduled for Tuesday, July 28<sup>th</sup> at 11:00 am. The rating call with Moody's is scheduled on Tuesday, July 19<sup>th</sup> at Noon.

### **Director's Report**

### **KDLA Report**

### **Communications**

### **Adjourn**

Next meeting, August 11, 2016

**OLDHAM COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

Main Library 308 Yager Avenue LaGrange, KY 40031  
6:30 pm, July 14, 2016

**Call to Order**

The July, 2016, meeting of the Oldham County Public Library Board of Trustees was called to order at 6:30 pm, July 14, 2016, by President Sallie Haynes at the Main Library of the Oldham County Public Library system. Trustees present were Fred Tolsdorf, Virginia Brown, and David Hutchinson. Also present was Library Director Susan Eubank. Assistant Library Director Mary Mielczarek acted as recorder.

**Invitation for Public Comment:**

There were no members of the public for comment.

**Consent Agenda**

A motion to approve the minutes of the June 9, 2016, meeting was made by Virginia Brown and seconded by Fred Tolsdorf. The minutes of the June meeting were approved.

A motion to approve the Financial Report & Payment Voucher for June, 2016, was made by Virginia Brown and seconded by Fred Tolsdorf. The Financial Report & Payment Voucher for June was approved.

**Old Business**

The Director presented the compensating and 4% increase rates for fiscal year 2017, received from the Kentucky Department for Libraries and Archives. After discussion Virginia Brown made a motion to set the real property tax rate at the compensating rate of 0.041cents and the tangible personal property tax rate at the compensating rate of 0.0951 cents. This motion was seconded by David Hutchinson and accepted unanimously. The Director will present the tax rate at a Fiscal Court meeting and will send the acceptance to the County Clerk and the Judge Executive.

The Board discussed and determined that the Director's would receive a raise for the new fiscal year of 5%.

In order to accommodate the Director's vacation the Board changed the September meeting schedule from September 8<sup>th</sup> to September 15<sup>th</sup>. The new date will be posted at the libraries and on social media.

**New Business**

Christian Juckett of Rubin Hays Law Firm forwarded two documents for the Board's adoption prior to the refinancing of the 2007 municipal bonds that were sold to finance the Main Library construction. After reading, David Hutchinson made a motion to adopt the following resolutions: (1) *A resolution adopting certain guidelines and procedures in connection with the compliance with rule 15c2-12 of the Securities and Exchange Commission*; and (2) *A resolution adopting certain procedures in connection with the issuance of tax-exempt obligations; and other matters relating thereto*. The motion was seconded by Virginia Brown and the resolutions were accepted unanimously. The bond sale is rescheduled for Tuesday, July 28<sup>th</sup> at 11:00 am. The rating call with Moody's is scheduled on Tuesday, July 19<sup>th</sup> at Noon.

**Director's Report**

Director Susan Eubank discussed progress made regarding the property in Goshen. She also provided an informational sheet concerning the new FLSA changes to 40 hour work week and advised the Board that many of the current personnel policies that the Library has will need re-writing to be in compliance with the law that takes effect on December 1, 2016.

Director Eubank also handed out copies of a Notice of Intent for the Library to apply for a "Public Library Funding Construction" grant which will be available in the fall.

**Report from KDLA:**

Chris Bischoff provided a hand-out for the Board this month as he was unable to attend the meeting.

**Communications**

The Board received a card of thanks from Kathryn Ashton, this year's scholarship recipient.

**Adjourn**

A motion to adjourn the meeting was made by Virginia Brown and seconded by Sallie Haynes. The meeting was adjourned at 7:10 pm.