



OLDHAM COUNTY PUBLIC
LIBRARY
YOUR PARTNER IN COMMUNITY SUSTAINED EDUCATION

Meeting of The Library Board of Trustees
6:30 pm, June 9, 2016
Main Library 308 Yager Avenue LaGrange, KY 40031

AGENDA

Opening

Call to Order:

Attendance:

Review Agenda for any changes.

Invitation for Public Comment:

Consent Agenda

Signature of corrected minutes from meeting of April 21, 2016

Signature of approval Financial Reports & Payment Voucher for April, 2016.

Approval of minutes from the meeting of May 12, 2016

Approval of the Financial Reports & Payment Voucher for May, 2016.

New Business

1. Budget for fiscal year 2016-17
2. Proposal for upgrade of security camera software.
3. Proposal for auditing services for fiscal year, 2015-2016. \$4550.00.
4. 2016 PLFC Grant Letter of Intent

Old Business

1. Letter of Intent from Mr. and Mrs. James Brown
2. Land Design & Development signature
3. Bond documents for signature

Director's Report

KDLA Report

Communications

Adjourn

Next meeting: July 14, 2016

**OLDHAM COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

6:30 pm, June 9, 2016

Main Library 308 Yager Avenue LaGrange, KY 40031

Call to Order

The June, meeting of the Oldham County Public Library Board of Trustees was called to order at 6:30 pm, on June 9, 2016, by Vice President Fred Tolsdorf at the Main Library of the Oldham County Public Library system. Trustees present were David Hutchinson and Jennifer Proud. Also present was Library Director Susan Eubank. Assistant Library Director Mary Mielczarek acted as recorder.

Invitation for Public Comment:

There were no members of the public in attendance.

Consent Agenda

The corrected minutes from the meeting of April 21, 2016, received signatures. The Financial Reports and Payment Vouchers, approved at the April 21st meeting also received needed signatures.

A motion to approve the minutes of the May 12, 2016, meeting was made by David Hutchinson and seconded by Fred Tolsdorf. The minutes of the May 12, 2016 meeting were approved.

A motion to approve the Financial Reports & Payment Voucher for May, 2016, was made by Jennifer Proud and seconded by Fred Tolsdorf. The Financial Reports & Payment Voucher for May, 2016, was approved.

Old Business

Following discussion of an amended "Letter of Intent" provided by Mr. and Mrs. Jim Brown and concerning the gift of property on US 42, a motion to sign the letter of intent was made by David Hutchinson and seconded by Fred Tolsdorf. The motion was approved and the signatures were added.

The Board also affixed signatures to the proposal received from Land Design & Development accepted in the April meeting and waiting for a signed LOI from the owner. By signing the proposal the Library Board accepted a quote of \$2800 for a Boundary Survey to be conducted on the Goshen Property.

New Business

The Director presented the budget for Fiscal Year 2016-17. The Board preceded discussion of the budget with a discussion of Humana Health Insurance renewal costs. A motion to adopt the Health Insurance renewal plan with 10% employee contribution was made by Jennifer Proud and seconded by David Hutchinson. The renewal plan was adopted.

A motion to approve the fiscal year 2016-17 budget was made by Jennifer Proud and seconded by Fred Tolsdorf. The budget was approved and will be input into the SPGE Reporting for the Kentucky Department for Local Government. A paper copy will be delivered to the Fiscal Court Clerk in Oldham County.

The Director provided a proposal for an upgrade of security camera software. Currently the security cameras at the Main Library overwrite in 48 hours. The new installation will afford the Library the opportunity to keep videos for one week. A motion to accept the upgrade for the cost

of \$1511.99 was made by David Hutchinson and seconded by Fred Tolsdorf. The upgrade proposal was accepted.

A motion to accept a \$4550.00 proposal from DePrie & Adkisson, PSC, for auditing services for fiscal year 2015-2016 was made by David Hutchinson and seconded by Jennifer Proud. The proposal was accepted.

Director's Report

The Director reported that the Oldham County Scholarship Committee held their Scholarship Program on May 18 at OC High School. Assistant Director Mary Mielczarek attended the presentation. The Library's \$600 Scholarship was awarded to Kathryn E. Ashton of North Oldham High School.

Director Eubank reported that The Federal Department of Labor's new Fair Labor Standards Act, a new overtime rule, will become the law on December 1, 2016. The new law updates the salary level required for an "exempt" status. There will have to be many changes to practices currently in use at the Library including comp-time for working over 37.5 hours. A large percentage of the Library's personnel policies will have to be re-written.

New Federal Spectrum Business Enterprise Solutions will become one of the largest Ethernet providers in the country when the merger of Charter and Time Warner Business Class becomes effective. The details will take the better part of four years but supposedly will be transparent as to the services the Library currently has.

Report from KDLA:

The report was distributed to Board members.

Communications:

There were no communications.

Adjourn

A motion to adjourn the meeting was made by David Hutchinson and seconded by Jennifer Proud. The meeting was adjourned at 7:30pm.