

OLDHAM COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES  
6:30 pm, January 14, 2016  
Main Library 308 Yager Avenue LaGrange, KY 40031

**Call to Order**

The January meeting of the Oldham County Public Library Board of Trustees was called to order at 6:30 pm January 14, 2016, by Sallie Haynes at the Main Library of the Oldham County Public Library system. Other Trustees present were Virginia Brown, David Hutchinson, and Jennifer Proud. Chris Bischoff attended as Regional Librarian. Also present was Library Director Susan Eubank. Assistant Library Director Mary Mielczarek acted as recorder.

**Invitation for Public Comment:**

County Judge Executive David Voegelé briefly discussed possibilities for property on which to build a new branch Library in the Goshen area. The Judge discussed a possible opportunity for finding property on the grounds of the Creasey Mahan Nature Preserve where a new Library could be constructed. The Board will follow up on this possibility.

**Consent Agenda**

A motion to approve the minutes of the January 14, 2016, meeting was made by Sallie Haynes and seconded by David Hutchinson. The minutes of the January 14, 2016, meeting were approved. A motion to approve the Financial Reports & Payment Voucher for January, 2016, was made by Jennifer Proud and seconded by Sallie Haynes. The Financial Reports & Payment Voucher for January 14, 2016, was approved.

**New Business**

- Because of a conflict between the dates of the Kentucky Public Library Spring Conference and the April Board Meeting, a motion to move the April meeting to April 21, 2016, was made by David Hutchinson and seconded by Sallie Haynes. The motion passed unanimously.
- Discussion concerning hiring an employment attorney to review the OCPL Personnel Policies followed. Virginia Brown said she would find the name of a local attorney that the Director could contact.
- The Board next addressed the Holiday schedule for the Library in 2016. The Holiday schedule below was presented by the Director.

1. New Year's Day	1/1/2016	9. Labor Day	9/5/2016
2. Martin Luther King Day	1/18/2016	10. Veteran's Day	11/11/2016
3. President's Day	2/15/2016	11. Thanksgiving Day	11/24/2016
4. Easter	3/27/2016	12. Christmas Eve	12/24/2016
5. Mother's Day	5/8/2016	13. Christmas Day	12/25/2016
6. Memorial Day	5/30/2016	14. Boxing Day	12/26/2016
7. Father's Day	6/19/2016	15. New Year's Eve	12/31/2016
8. Independence Day	7/4/2016		

The schedule was written to address new Sunday hours and the fact that Christmas in 2016 will be on a Sunday. Boxing Day, the day after Christmas, was added as an extra holiday in this year. Veteran's Day in November was presented as an additional date of closure for the Library but will be an in-service day for staff training. A motion to adopt the 2016 calendar as presented to the Board was made by Sallie Haynes and seconded by David Hutchinson. The motion carried.

**Old Business**

Copies of the Director's Succession Policy were given to the Board for review.

**Director's Report**

- The Main Library is now circulating uncatalogued DVDs. The collection will be referred to as Honor DVDs.
- All the libraries are sponsoring an Adult Winter Reading Challenge. This program will run now through March 12<sup>th</sup>.
- A contracting company laying the fiber lines at South Oldham drilled into a sewer pipe. The bill was \$995 but the contracting company reimbursed the costs.
- The 2016 Regular Session of the General Assembly began January 5. The Kentucky Public Library Association will be following proposed legislation relating to libraries.
- The Legislature has set the retirement percentage for the next fiscal year. It will be 18.68%. This is the percentage that the Library will pay for all of our staff on the County Retirement System.
- Having completed the 2015 Donor spread sheet, the Director reported that the Library received \$5,759.00 in unsolicited donations and memorials.

**KDLA Report**

Mr. Bischoff reported how The Kentucky Revised Statutes (KRS) identify a number of “incompatible offices,” or instances in which a person serving on more than one local board or elected position is considered a conflict.

**Communications**

There were no communications.

**Adjourn**

A motion to adjourn the meeting was made by David Hutchinson and seconded by Sallie Haynes. The meeting was adjourned at 7:15 pm.

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President

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Secretary

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Date Approved