

Oldham County Public Library

2021 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Oldham
A2	Estimated Population	66,799
A3	Library Name	Oldham County Public Library
Street Address		
A4	Street Address	308 Yager Avenue
A5	City	LaGrange
A6	Zip Code	40031
Mailing Address		
A8	Mailing Address	308 Yager Avenue
A9	City	LaGrange
A10	Zip Code	40031
A12	Phone	(502) 222-9713

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$2,946,862
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$2,946,862

State Government Revenue

B4	State Aid Grant	\$0
B5	Construction Debt-Assistance Grant	\$120,000
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B4 through B6)	\$120,000

Federal Government Revenue

B11	LSTA CARES Act Grant	\$2,000
B12	Other Federal Government Revenue	\$0
B13	Federal Government Revenue Total (B11 + B12)	\$2,000

Other Operating Income

B14	Other Operating Revenue	\$45,384
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$3,114,246

Operating Expenditures (C1 - C42)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$119,072
C2	Electronic Materials Expenditures	\$46,891
C3	Audiovisual Materials	\$26,769
C4	Electronic Collections	\$13,953

C5	[databases] Other Library Materials	\$6,937
C6	Collection Expenditures Total (C1 through C5)	\$213,622
Salary Expenditures		
C7	Library Director	\$87,585
C8	Other Library Personnel	\$1,048,769
C10	Salary Expenditures Total (C7 + C8)	\$1,136,354
Fringe Benefits		
C11	Required Fringe Benefits	\$91,269
C12	Retirement (Employer's Share)	\$200,181
C13	Medical Insurance (Employer's Share)	\$103,836
C14	Other	\$1,653
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$396,939
C16	Total Staff Expenditures (C10 + C15)	\$1,533,293
Other Operations		
C17	Building Repair and Maintenance	\$188,364
C20	Office Supplies, Program Supplies, Postage	\$75,578
C21	Insurance	\$37,267
C22	Public Relations	\$22,126
C23	Utilities	\$61,565
C24	Professional Fees (include professional membership fees)	\$65,721
C25	Audit Fee	\$5,275
C26	Fiscal Year that Audit	FY 2019-2020

C27	Covers What year was the library's last long range plan adopted?	2009
C28	Repair and Replacement of Furnishings	\$18,041
C29	Other	\$0
C30	Specify	
C33	Total Other Operating Expenditures (C17 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29)	\$473,937
C34	Bookmobile/Extended Services	\$1,265
C35	Continuing Education	\$3,005
C36	Operating Expenditures for Electronic Access	\$134,093
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$2,359,215

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

C38	Capital Outlay Expenditures	\$0
C39	Debt Service	\$330,425

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$0
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0

C42 - Did you spend state aid funds on any of the following? (check all that apply)

Collection Expenditures	No
Bookmobile/Extended Services	No
Continuing Education	No
None of the Above	Yes

COVID Related Information (D1 - D16)

D1 Were any of the library's outlets physically closed to

- the public for any period of time due to the Coronavirus (COVID-19) pandemic? No
- D2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? Yes
- D5 Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic? Yes
- D6 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic? Yes
- D7 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes
- D11 Did the library intentionally provide Wi-Fi Internet access to users outside the

	building at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes
D12	Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes
D13	Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic?	No

Recorded programs are distinct and should not be reported in program totals (Section O)

D16	Describe the Library's Response to the COVID-19 Pandemic	The library had resumed limited in-person services at all locations by the start of July 2020. We pivoted to offer live virtual programs throughout the year and in doing so discovered an audience we did not know we had been missing. We will retain virtual programs into the future to accommodate those that can't make it into the library. We will also retain curbside delivery as it is popular with our elderly and parents with young children.
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Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	South Oldham
E2	Street Address	6720 W. Hwy. 146
E3	City	Crestwood
E4	Zip Code	40014
E6	Phone	(502) 241-1108
E8	Square Footage	3,300
E11	Number of Meetings Held	0
E12	Library Visits	28,042
E13	Number of Registered Users	6,002
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	1,318
E15	Reference Transactions	4,444
E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	10
E16e	Monday Closing Time	7
E16f	Hours	9.00
E16g	Tuesday Opening Time	10
E16h	Tuesday Closing Time	7
E16i	Hours	9.00
E16j	Wednesday Opening Time	10
E16k	Wednesday Closing Time	7

E16l	Hours	9.00
E16m	Thursday Opening Time	10
E16n	Thursday Closing Time	7
E16o	Hours	9.00
E16p	Friday Opening Time	10
E16q	Friday Closing Time	5
E16r	Hours	7.00
E16s	Saturday Opening Time	10
E16t	Saturday Closing Time	5
E16u	Hours	7.00
E17.1	Number of Weeks Branch was Closed Due to COVID-19	0
E17.2	Number of Weeks Branch Had Limited Occupancy Due to COVID-19	0
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Mahan
E2	Street Address	12050 Harmony Landing Rd.
E3	City	Goshen
E4	Zip Code	40026
E6	Phone	(502) 228-1852
E8	Square Footage	3,185
E11	Number of Meetings Held	0
E12	Library Visits	22,004
E13	Number of Registered Users	3,217
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	428
E15	Reference Transactions	3,108

E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	10
E16e	Monday Closing Time	7
E16f	Hours	9.00
E16g	Tuesday Opening Time	10
E16h	Tuesday Closing Time	7
E16i	Hours	9.00
E16j	Wednesday Opening Time	10
E16k	Wednesday Closing Time	7
E16l	Hours	9.00
E16m	Thursday Opening Time	10
E16n	Thursday Closing Time	7
E16o	Hours	9.00
E16p	Friday Opening Time	10
E16q	Friday Closing Time	5
E16r	Hours	7.00
E16s	Saturday Opening Time	10
E16t	Saturday Closing Time	5
E16u	Hours	7.00
E17.1	Number of Weeks Branch was Closed Due to COVID-19	0
E17.2	Number of Weeks Branch Had Limited Occupancy Due to COVID-19	0
E17.3	Number of Weeks Branch Library is Open	52

E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	100.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	104.00
E18	Number of Branches	2
E19	Total Annual Hours Open	5,200.00

Outreach Vehicles (F1 - F3)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	Vehicle Year, Make, and Model	2013 Ford Transit Connect XLT
F2	Owner of Vehicle	locally
F3	Number of Stops in an Average Week	27

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	
G3	Vehicle Year, Make, and Model	
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	
G6	Number of Registered Users	
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	
G8	Reference Transactions	
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.1	Number of Weeks Bookmobile was Closed Due to COVID-19	
G9.2	Number of Weeks Bookmobile Had	

	Limited Occupancy Due to COVID-19	
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H19)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Main Library
H2	Street Address	308 Yager Ave.
H3	City	La Grange
H4	Zip Code	40031
H6	Phone	(502) 222-9713
H8	Square Footage	30,000
H11	Number of Meetings Held	0
H12	Library Visits	43,765
H12a	Library Visits Reporting Method	CT - Annual Count
H13	Number of Registered Users	11,779
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	3,085
H14a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count

H15	Reference Transactions	9,618
H15a	Reference Transactions Reporting Method	CT - Annual Count

Hours Open to the Public

H16a	Sunday Opening Time	0
H16b	Sunday Closing Time	0
H16c	Hours	0.00
H16d	Monday Opening Time	10
H16e	Monday Closing Time	7
H16f	Hours	9.00
H16g	Tuesday Opening Time	10
H16h	Tuesday Closing Time	7
H16i	Hours	9.00
H16j	Wednesday Opening Time	10
H16k	Wednesday Closing Time	7
H16l	Hours	9.00
H16m	Thursday Opening Time	10
H16n	Thursday Closing Time	7
H16o	Hours	9.00
H16p	Friday Opening Time	10
H16q	Friday Closing Time	5
H16r	Hours	7.00
H16s	Saturday Opening Time	10
H16t	Saturday Closing Time	5
H16u	Hours	7.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	50.00
H17.2	Number of Weeks	

	Main Library was Closed Due to COVID-19	0
H17.3	Number of Weeks Main Library Had Limited Occupancy Due to COVID-19	0
H18	Number of Weeks Main Library is Open	52
H19	Does your library have a Friends group?	
	Yes	Yes
	No	No

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	30,000
I2	Branch Libraries (sum of E8 branch data)	6,485
I3	Total (I1 + I2)	36,485

Number of Meetings Held

I10	Main Library (from H11)	0
I11	Branch Libraries (sum of E11 branch data)	0
I12	Total (I10 + I11)	0

Library Visits

I13	Main Library (from H12)	43,765
I14	Branch Libraries (sum of E12 branch data)	50,046
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	93,811

Number of Registered Users

I17	Main Library (from H13)	11,779
I18	Branch Libraries (sum of E13 branch data)	9,219
I19	Bookmobiles (sum of	

	G6 branch data)	0
I20	Total (I17 + I18 + I19)	20,998
Number of Uses [Sessions] of Public Internet Computers Per Year		
I21	Main Library (from H14)	3,085
I22	Branch Libraries (sum of E14 branch data)	1,746
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	4,831
Reference Transactions		
I25	Main Library (from H15)	9,618
I26	Branch Libraries (sum of E15 branch data)	7,552
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	17,170
Public Service Hours per Year		
I29	Main Library (H17 * H18)	2,600.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	5,200.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	7,800.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so

- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	7.35
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.0
J3	Number of Librarians with a Master's Degree NOT in Library Science	1.42
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	9.41
J6	Number of Librarians with Less Than a Bachelor's Degree	10.82
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	29.00
J8	All Other Paid Staff	.10
J9	Total Paid Employees (J7 + J8):	29.10

Library Collection (K1 -K17)

Book Collection

K1	Adult Books (over age 18)	31,608
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K2	Young Adult Books (ages 12 to 18)	8,530
K3	Children's Books (under age 12)	43,670
K4	Total (K1 + K2 + K3)	83,808
Digital or Audiovisual Materials		
K6	Electronic Books (E- Books)	171,877

Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements
 Item #K7b (State government or state library)
 Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative	6
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K7b	Agreements State (State Government or State Library) ** Include 66 KYVL databases **	66
K7	Total Electronic Collections [databases] (K7a+K7b)	72
K9	Audio - Physical Units	4,708
K10	Audio - Downloadable Units	48,645
K13	Video - Physical Units	9,282
K14	Video - Downloadable Units	1,990
K15	Other Material in Collection	2,054
K16	Current Print Serial Subscriptions	121
K17	Book/Serial Volumes (K4 + K16)	83,929

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1	Main Library	29,823
L2	All Branches	27,800
L3	Bookmobile/Outreach	0
L4	Total (L1 + L2 + L3)	57,623

Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	8,833
L6	All Branches	5,844
L7	Bookmobile/Outreach	0

L8 **Total (L5 + L6 + L7)** 14,677
Book Circulation, Children's (under age 12)

L9 Main Library 88,961

L10 All Branches 68,184

L11 Bookmobile/Outreach 0

L12 **Total (L9 + L10 + L11)** 157,145

Book Circulation Total

L13 **Main Library (L1 + L5 + L9)** 127,617

L14 **All Branches (L2 + L6 + L10)** 101,828

L15 **Bookmobile/Outreach (L3 + L7 + L11)** 0

L16 **Total (L4 + L8 + L12)** 229,445

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21 Main Library 3,476

L22 All Branches 1,698

L23 Bookmobile/Outreach 0

L24 **Total (L21 + L22 + L23)** 5,174

Audiovisual Circulation Other Audio

L25 Main Library 262

L26 All Branches 114

L27 Bookmobile/Outreach 0

L28 **Total (L25 + L26 + L27)** 376

Audiovisual Circulation Videos

L29 Main Library 13,515

L30 All Branches 12,070

L31 Bookmobile/Outreach 0

L32 **Total (L29 + L30 + L31)** 25,585

Audiovisual Circulation Other

L33	Main Library	1,551
L34	All Branches	1,022
L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	2,573

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	18,804
L38	All Branches (L22 + L26 + L30 + L34)	14,904
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	0
L40	Total (L24 + L28 + L32 + L36)	33,708

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	1,735
L42	All Branches	1,471
L43	Bookmobile/Outreach	0
L44	Total (L41 + L42 + L43)	3,206

Total Circulation

L45	Main Library (L13 + L37 + L41)	148,156
L46	All Branches (L14 + L38 + L42)	118,203
L47	Bookmobile/Outreach (L15 + L39 + L43)	0

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	128,207
L49	Total Circulation (L16 + L40 + L44 + L48)	394,566
L50	Successful Retrieval of Electronic Information	8,208

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	95,036
L52	All Branches	72,078
L53	Bookmobile/Outreach	0
L54	Total (L51 + L52 + L53)	167,114

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	people helped with notarizing
M2	Use Statistics	833

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	265
N2	Nonprint	74
N3	Total (N1 + N2):	339

Borrowed From

N4	Print	1,085
N5	Nonprint	279
N6	Total (N4 + N5):	1,364

Programs (O1 - O66)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Infant/Toddler/Preschool - *number of programs*

O1	Main Library	0
O2	All Branches	0
O3	Bookmobile/Outreach	0
O4	Total (O1 + O2 + O3)	0

Infant/Toddler/Preschool - *number of attendees*

O5	Main Library	0
O6	All Branches	0
O7	Bookmobile/Outreach	0
O8	Total (O5 + O6 + O7)	0

Elementary School - *number of programs*

O17	Main Library	0
O18	All Branches	6
O19	Bookmobile/Outreach	0
O20	Total (O17 + O18 + O19)	6

Elementary School - *number of attendees*

O21	Main Library	0
O22	All Branches	164
O23	Bookmobile/Outreach	0
O24	Total (O21 + O22 + O23)	164

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	0
O26	All Branches	0
O27	Bookmobile/Outreach	0

O28 Total (O25 + O26 + O27) 0
Young Adult (age 12 and older) - *number of attendees*

O29 Main Library 0

O30 All Branches 0

O31 Bookmobile/Outreach 0

O32 Total (O29 + O30 + O31) 0

Adult Programs - *number of programs*

O33 Main Library 0

O34 All Branches 3

O35 Bookmobile/Outreach 0

O36 Total (O33 + O34 + O35) 3

Adult Programs - *number of attendees*

O37 Main Library 0

O38 All Branches 22

O39 Bookmobile/Outreach 0

O40 Total (O37 + O38 + O39) 22

Programs Directed at Multiple Age Levels - *number of programs*

O41 Main Library 0

O42 All Branches 0

O43 Bookmobile/Outreach 0

O44 Total (O41 + O42 + O43) 0

Programs Directed at Multiple Age Levels - *number of attendees*

O45 Main Library 0

O46 All Branches 0

O47 Bookmobile/Outreach 0

O48 Total (O45 + O46 + O47) 0

Total Number Of Programs:

O49 Main Library (O1 + O17 + O25 + O33 + O41) 0

O50 All Branches (O2 + O18 + O26 + O34 + O42) 9

O51 Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43) 0

O52 Total (O4 + O20 + O28 + O36 + O44) 9

Number of Live In–Person Program Sessions (Onsite and Offsite)

The number of live in–person program sessions (#O55) must be equal to the Total Number of Programs that was calculated above, in item #O52

O53 Number of Live In–Person Onsite Program Sessions 0

O54 Number of Live In–Person Offsite Program Sessions 9

O55 Total Live In–Person Program Sessions (O53 + O54) 9

Total Program Attendance:

O56 Main Library (O5 + O21 + O29 + O37 + O45) 0

O57 All Branches (O6 + O22 + O30 + O38 + O46) 186

O58 Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47) 0

O59 Total (O8 + O24 + O32 + O40 + O48) 186

Live Program Attendance (Onsite and Offsite)

Live Program Attendance (O62) must be equal to the Total Program Attendance that was calculated above, in item #O59.

O60 Live In–Person Onsite Program Attendance 0

O61 Live In–Person Offsite Program Attendance 186

O62 Total Live In–Person Program Attendance (O60 + O61) 186

Virtual Programs		
O63	Number of Live Virtual Program Sessions	318
O64	Virtual Program Attendance	5,350
O65	Total Views of Recorded Program Presentations within 7 Days	1,792
O66	Total Number of Recorded Program Presentations	27

Self-Directed Activities (Passive Programs) (P1 - P8)

A Self-directed Activity is a planned, independent activity available for a definite time period which introduces participating individuals to any of the broad range of library services or activities which directly provide information to participants. Activities differ from programs in that activities are unstructured and depend on the participation of the attendee to create the experience, rather than a structured presentation offered by librarian to a group at a set time.

Examples of these types of passive activities include DIY stations, craft/activity bags, make and take activity kits, and *Do Science at Home STEAM Kits*.

This does not include informal services such as homework help.

Count all activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities.

Self-Directed Activities (Passive Programs), Children (under age 12)

P1	Number of Programs	34
P2	Number of Participants	4,730

Self-Directed Activities (Passive Programs), Young Adult (ages 12 to 18)

P3	Number of Programs	9
P4	Number of Participants	543

Self-Directed Activities (Passive Programs), Other (all ages)

P5	Number of Programs	3
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P6	Number of Participants	58
P7	Total Number of Self-Directed Activities (P1 + P3 + P5)	46
P8	Total Participants in Self-Directed Activities (P2 + P4 + P6)	5,331

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	23
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	31
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	29,481
Q4a	Reporting Method for Wireless Sessions	CT - Annual Count
Q5	Website Visits	264,219

Intellectual Freedom Challenges (R1)

R1	Number of Intellectual Freedom Challenges	0
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Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year.	The library actively pursued the acquisition of new homes for both our Crestwood and Goshen locations. By the end of FY 20/21, both opportunities were still in play but had not been finalized. We did officially hire an architect and interior designer in anticipation of future building projects. We
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Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et

added a new FT position to each location to prepare for future growth as well as giving the managers a back-up so that they can fully participate in the design process for their new buildings. Our technical services department also gained a new FT position so that we have redundancy in case our long time head of that department decides to retire. This year has been once where we reinforce our foundations so that we may grow into the future.

Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	No
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

This Report Has Been Completed by: Jessica Powell

Does your library collect a statistic that you think other Kentucky libraries should collect?

Please add notes for the survey administrator - your reactions to the

annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.

The questions about virtual programs need to stay on the report even after COVID ends, as we plan to always offer virtual programs in the future.